

Group Registration Guide

Group registration is available for organisations registering multiple delegates for the congress. A dedicated group contact person must coordinate the registration, invoicing and communication with ESAIC on behalf of all delegates included in the request.

1. Complete and submit the group registration form

Complete the group registration form available on the Euroanaesthesia 2027 registration page. The form must include the contact details of the **group contact** person, **invoicing details** and the list of delegates to be registered.

For each delegate, the mandatory fields are **first name, last name, professional country and email address**. The email address will be used to share login details.

Send the completed group registration form by 20 May 2027 to groups@esaic.org.

2. Review the order confirmation and registration fee

After receiving the completed form, ESAIC will process the group registration request and send an order confirmation to the contact person by email with the payment details.

Please ensure that all delegate and invoicing details are correct before submitting the form. Changes cannot be made once the proforma invoice has been issued.

For group registrations, the non-member rate applies to all delegates, regardless of each delegate's membership status or country.

Congress	When	Fee
In-Person Congress	11 Nov 2026 – 17 Febr 2027	€ 887 (+25% Danish VAT)
	18 Febr 2027 – 20 May 2027	€ 1.005 (+25% Danish VAT)
Virtual Congress	11 Nov 2026 – 31 May 2027	€ 485 (+ VAT*)

* In accordance with the Council Regulation (EU) No 967/2012 of 9 October 2012 amending Implementing Regulation (EU) No 282/2011, the amount of VAT is calculated according to the invoicing country.

3. Complete the payment

Payment can be made using one of the following options:

- **AMEX, VISA, or Mastercard** via a secure payment link provided by email.
- **Bank transfer.** Please note that bank payments may take up to 10 working days to process. Bank charges are the responsibility of the customer.

4. Receive confirmation documents and certificates

Once full payment has been received and processed, ESAIC will send the confirmation letters, invitation letters and final invoice only to the group contact by email.

Access links and all necessary information for the certificate and virtual congress platform will be emailed directly to delegates shortly before the event. This information cannot be sent to the group contact.

Need help?

For further questions about group registration, please contact groups@esaic.org.

